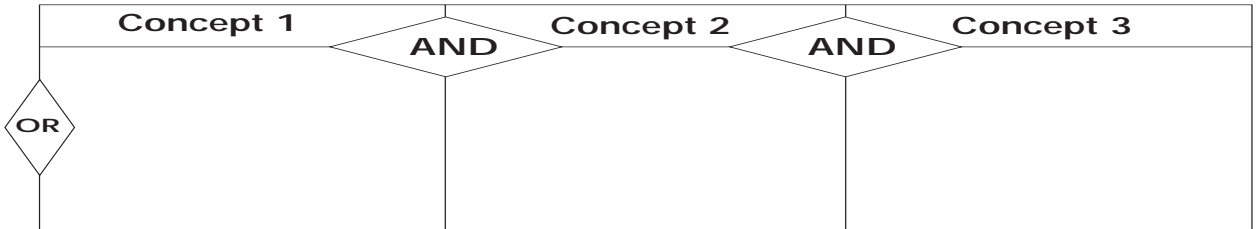


# Search Worksheet

Topic: \_\_\_\_\_

Databases: \_\_\_\_\_

## Important Ideas



## Commands to Enter:

## Type COMMAND Tips:

Set Number  
Format  
?t s4/6/1-5 ← Range of records  
?t s4/9/3

Use Format 6 or 8 for Browsing  
User Format 9 for Full Record  
Check the database Bluesheet for a complete list of format options.

# Search Request Form

## TO BE FILLED OUT BY REQUESTOR

Requestor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_ Telephone: \_\_\_\_\_

Search Title: \_\_\_\_\_

Narrative Description of Topic: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date Required: \_\_\_\_\_

Known Authors or Articles: \_\_\_\_\_

\_\_\_\_\_

**Types of Materials of Interest: All \_\_\_\_\_ If not "All", specify as follows:**

Articles \_\_\_\_\_ Reports \_\_\_\_\_ Patents \_\_\_\_\_ Conference Papers \_\_\_\_\_

Books \_\_\_\_\_ Dissertations \_\_\_\_\_ Other \_\_\_\_\_

Year to be Covered (only if such a limit is necessary) \_\_\_\_\_

Languages of Interest: All \_\_\_\_\_

If not "All", specify those of interest: \_\_\_\_\_

How many relevant items do you think might be found? \_\_\_\_\_

Maximum amount to be spent: \_\_\_\_\_

\_\_\_\_\_

## TO BE FILLED OUT BY SEARCHER

Formats to be used: \_\_\_\_\_

Results to be done: TYPed \_\_\_\_\_ PRINTed \_\_\_\_\_ E-Mail \_\_\_\_\_

Preliminary databases to consider: \_\_\_\_\_

Appointment scheduled for: (time) \_\_\_\_\_

Searcher Name \_\_\_\_\_ Date: \_\_\_\_\_